

**Meghalaya State Watershed & Wasteland Development Agency
(MSWWDA)**

"Climate-Adaptative Community-based Water-Harvesting Project in Meghalaya"

**REQUEST FOR QUOTATIONS
– SUPPLY OF GOODS**

GS-7A Office Furniture under CACbWHP in Meghalaya

REQUEST FOR QUOTATION - GOODS (RFQG)

Project Title : CLIMATE-ADAPTATIVE COMMUNITY-BASED WATER-HARVESTING
PROJECT IN MEGHALAYA
Source of Funding : Asian Development Bank
Contract Ref : MSWWDA/ADB-14/125
Date of Issue of RFQ: 20th May, 2026

To : _____

Sir/Madam:

1. The Meghalaya State Watershed & Wasteland Development Agency (MSWWDA) hereby requests you to submit price quotation/(s) for the supply of the following:

Sl. No	Items	Quantity	Delivery address	Delivery schedule
I	Conference Table 24 seater	1	O/o the Divisional Soil & Water Conservation Office Tura, Forestilla, Tura, West Garo Hills-794001 and District Project Manager, (DPM WGH)	Within 30 days
	Executive Ergonomic Office chair	23		
II	VIP Single Seater Office Sofa	10	O/o the Divisional Soil & Water Conservation office, (T) Division, Lawmali Road, Shillong and District Project Manager, (DPM EKH)	Within 30 days
	Office Chair with arm Rest	40		
	Chair with cushion & foldable writing pad attached to the armrest	4		
III	Office desk with drawers type1	44	11 DPMU (District Project Management Unit)	Within 30 days
	Office Chair with arm Rest	88		
IV	Bookshelf	8	Conservation Training Institute (CTI), Byrnihat, Meghalaya	Within 30 days
	Center table for sofa set	1		
	Chair Without Arm	25		
	Computer office Table	7		
	Conference table (Room size 18.2 x 6.2 m)	1		
	Executive chair	1		
	Executive Office Desk	5		
	Large Executive desk	1		
	Library Table with laminated top	2		
	Office Almirah Large	33		
	Office Chair with arm Rest	90		
	Office desk with drawers Type 1	3		
	Office desk with drawers type 2	16		
	Office Mid Back revolving Chairs	75		
Office Sofa Set	1			

To assist you in the preparation of your price quotation we enclose the necessary **Supply and Delivery Schedule, Technical Specifications, Form of Quotation** and draft **Contract**.

2. If you/your firm, however, falls under any of the following conditions, your proposal shall not be considered:
 - (a) you/your firm are/is not a citizen/national of an ADB member country, or
 - (b) you/your firm have/has been associated with the firm that prepared the design and specifications, or engaged in the preparation of the Project for which the contract that is subject of this request for quotations was identified, or
 - (c) you/your firm are/is owned by the Purchaser, or
 - (d) you/your firm are/is currently sanctioned or temporarily suspended by the Asian Development Bank for a violation of its Anticorruption Policy (1998, as amended to date), or
 - (e) The importation of goods or services from your country or any payment to persons or entities in your country is prohibited in compliance with a decision of the United Nations Security Council under Chapter VII of the Charter of the United Nations.
3. To be qualified, you must have experience as a manufacturer or authorized supplier of the items covered by this **Request for Quotation** and, as evidence, you must also attach the following documents
 - a) Successful non-tribal bidder shall obtain a valid trading license from the concerned autonomous district councils (ADC's) within 30 days from the award of contract if not already obtained.
 - b) Valid certificate of GST registration along with a Professional tax clearance certificate issued by the competent authority (ADCs).
 - c) Technical compliance matrix/specifications with product image of quoted items.
 - d) Your experience as supplier in at least one contract in the last 3 years of a size and nature similar to the items in the supply schedule of this contract.
 - e) Form of Quotation as per RFQ format.
4. Your quotation should be submitted in accordance with the following instructions, procedures, and the terms and conditions of the **Contract**.

Preparation of Quotations

- (a) Your price quotation/(s) shall be for all the items as described in attached documents and submitted only in the attached **Form of Quotation** with the priced **Supply, Delivery and Price Schedule**. The currency of quoted prices and payment shall be Indian Rupees (INR).
- (b) The prices should be quoted for supply and delivery to the addresses mentioned in this document and should be accompanied by adequate technical documentation and catalogue(s)/Product image or other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing after-sales service facilities in Meghalaya.
- (c) You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your **Form of Quotation**, your quotation will not be considered further.
- (d) Your quotation(s) should be valid for a period of 90 days from the deadline for submission of the quotation/(s) as indicated below. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of Suppliers for the project for two years

Submission and Opening

- (e) Your **Form of Quotation** with the priced **Supply and Delivery Schedule** should be submitted on or before the **11th June 2026 by 3:00 PM** with the required documents that should be signed, sealed in an envelope and addressed to and delivered to the following address:

Purchaser's Address : Office of the Director of Soil & Water Conservation Department
&
Deputy Chief Executive Officer, MSWDA
4th Administrative building, 1st floor
Lower Lachumiere, Meghalaya Shillong-793001

Telephone : 03643510017

- (f) Quotations shall be opened in public, in the presence of participating suppliers' representatives who choose to attend, on **11th June 2026 at 4:00 PM** and at the following address.

Office of the Director of Soil & Water Conservation Department
 & Deputy Chief Executive Officer, MSWWDA
 4th Administrative building, 1st floor
 Lower Lachumiere, Meghalaya Shillong-793001

Evaluation and Comparison

- (g) Quotations determined to be substantially responsive to this **Request for Quotation** will be evaluated by comparison of their offer prices. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this **Request for Quotation**.
- (h) In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:
 - (i) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and
 - (ii) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
 If you refuse to accept the correction, your quotation will be rejected.


Award of Contract

- (i) The Purchaser shall award the contract to the Supplier whose quotation has been determined to be substantially responsive to this **Request for Quotation** and who has offered the lowest price quotation.
 - (j) The Supplier whose quotation has been accepted will be notified by the Purchaser through the return of a copy of the **Form of Quotation** with **Acceptance** signed by the authorized representative of the Purchaser.
 - (k) The successful Supplier shall sign the **Contract** governed by the **Contract Terms and Conditions**. In addition to the quoted price, the contract price shall include Goods and Service Tax (GST) and any other taxes applicable in Meghalaya, India.
5. Further information can be obtained from:
- | | |
|---------|---|
| Name | : Shri. L. Shabong, Deputy Chief Executive Officer |
| Address | : Meghalaya Sate Watershed & Wasteland Development Agency (MSWWDA),
4th Administrative building, 1st floor
Lower Lachumiere, Meghalaya, Shillong - 793001 |
| E-mail | : adbcacbwhp@gmail.com |
- 6. The Purchaser intends to apply funds from the **Asian Development Bank (ADB)** for eligible payments under the **Contract** resulting from this **Request for Quotation**.
 - 7. Under **ADB's Anticorruption Policy** (1998, as amended to date), suppliers shall observe the highest standard of ethics during the procurement and execution of such contracts. ADB may reject a proposal for award, and may impose sanctions or other remedial actions on parties involved, if it determines that the supplier recommended for award or any other party, directly or through an agent, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in ADB's sanctions list. A firm/individual shall not be eligible to participate in any procurement activities under an ADB-financed, -administered, or -supported project while under temporary suspension or debarment by ADB pursuant to its Anticorruption Policy, whether such debarment was directly imposed by ADB, or enforced by ADB pursuant to the Agreement for Mutual Enforcement of Debarment Decisions.
 - 8. You/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, are not, or have never been, temporarily suspended, debarred, declared ineligible, or blacklisted by the purchaser's country, any international organization, and other donor agency.

If so debarred, declared ineligible, temporarily suspended, or blacklisted, please state details (as applicable to each joint venture partner, associate, parent company, affiliate, subsidiaries, subcontractors, and/or suppliers):

- (a) Name of Institution: _____
 (b) Period of debarment, ineligibility, or blacklisting (start and end date): _____
 (c) Reason for the debarment, ineligibility, or blacklisting: _____
9. You/your firm's, joint venture partners', associates', parent company's affiliates' or subsidiaries', including any subcontractors' or suppliers', key officers and directors have not been [charged or convicted] of any criminal offense (including felonies and misdemeanors) or infractions/violations of ordinance which carry the penalty of imprisonment.
 If so charged or convicted, please state details:
- (a) Nature of the offense/violation: _____
 (b) Court/Area of jurisdiction: _____
 (c) Resolution (i.e. dismissed; settled; convicted/duration of penalty): _____
 (d) Other relevant details: _____
10. You/your firm understands that it is your obligation to notify ADB should you/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any Subcontractors or Suppliers, be temporarily suspended, debarred or become ineligible to work with ADB or any other multilateral development banks, the purchaser's country, international organizations, and other donor agencies, or any of your key officers and directors be charged or convicted of any criminal offense or infractions/violations of ordinance which carry the penalty of imprisonment.
11. Any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the quotation/bid or cancellation of the contract, if awarded, and may result in remedial actions, in accordance with ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015 as amended from time to time).
12. A bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified.
13. Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).
14. Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser.
15. Notwithstanding the above, the office of the undersigned reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease at the time of issuing the Contract.

Sincerely,



(Shri. L. Shabong)

Director of Soil & Water Conservation
 & Deputy Chief Executive Officer,
 Meghalaya State Watershed &
 Wasteland Development Agency
 Meghalaya, Shillong

Attachment 1
SUPPLY AND DELIVERY SCHEDULE

Sl. No	Items	Quantity	Unit Price	total price	Delivery address	Delivery schedule
I	Conference Table 24 seater	1			O/o the Divisional Soil & Water Conservation Office Tura, Forestilla, Tura, West Garo Hills-794001 and District Project Manager, (DPM WGH)	Within 30 days
	Executive Ergonomic Office chair	23				
II	VIP Single Seater Office Sofa	10			O/o the Divisional Soil & Water Conservation office,(T) Division, Lawmali Road, Shillong and District Project Manager, (DPM EKH)	Within 30 days
	Office Chair with arm Rest	40				
	Chair with cushion & foldable writing pad attached to the armrest	4				
III	Office desk with drawers type1	44			11 DPMU (District Project Management Unit)	Within 30 days
	Office Chair with arm Rest	88				
IV	Bookshelf	8			Conservation Training Institute (CTI), Byrnihat, Meghalaya	Within 30 days
	Center table for sofa set	1				
	Chair Without Arm	25				
	Computer office Table	7				
	Conference table (Room size 18.2 x 6.2 m)	1				
	Executive chair	1				
	Executive Office Desk	5				
	Large Executive desk	1				
	Library Table with laminated top	2				
	Office Almirah Large	33				
	Office Chair with arm Rest	90				
	Office desk with drawers Type 1	3				
	Office desk with drawers type 2	16				
	Office Mid Back revolving Chairs	75				
Office Sofa Set	1					

Attachment 2

TECHNICAL SPECIFICATIONS

Sl. No	Items	Specifications
I	Conference Table 24 seater	<u>Conference Table 24 seater</u> Seating Capacity: 24 persons Dimensions: 24x9 ft Shape: Rectangular
	Executive Ergonomic Office chair	<u>Executive Ergonomic Office chair</u> Features: Adjustable Seat Height, Armrest, Head Support, Locking Mechanism, Seat Lock, Wheels Weight: 17 kg Width: 46 cm Height: 124 cm Depth: 46 cm
II	VIP Single Seater Office Sofa	<u>VIP Single Seater Office Sofa</u> Item Dimensions (DxWxH): 76.2D x 73.7W x 81.3H Centimeters Product material: Upholstery complete with micro fiber or equivalent Seat Height: 16 Inches
	Office Chair with arm Rest	<u>Office Chair with arm Rest</u> Features: Steel Frame and Cushioned seat Back, Chair Without Wheels Product Dimensions 50.8D x 55.9W x 86.4H Centimeters
	Chair with cushion & foldable writing pad attached to the armrest	<u>Chair with cushion & foldable writing pad attached to the armrest</u> Item Dimensions (DxWxH): 76D x 61W x 84H Centimeters Size: Standard (Adult) Seat Height: 44 Centimetres or better Chair Backrest Width: 55 Centimetres or better Material Type: Alloy Steel
III	Office desk with drawers type1	<u>Office desk with drawers - Type 1 (11 DPMU) 4 each</u> Medium steel table with sun mica top with three drawers on one side and a cupboard on the other side Product Dimensions: 1350 mm x 760 mm x 760 mm Shape: Rectangular
	Office Chair with arm Rest	<u>Office Chair with arm Rest (11 DPMU) 8 each</u> Features: Steel Frame and Cushioned seat Back, Chair Without Wheels Product Dimensions 50.8D x 55.9W x 86.4H Centimeters
IV	Bookshelf	<u>Bookshelf</u> Item Dimensions (WxHxD): 64.4Wx120Hx30D Centimeters. Number of Shelves: 7
	Center table for sofa set	<u>Center table for sofa set</u> Material: Wooden Item Dimensions (DxWxH): 45.7Dx86.4Wx45.7H Centimeters
	Chair Without Arm	<u>Chair Without Arms</u> Properties: Heavy Duty with Steel Frame and Cushion seat Back, Without Wheels Hold up to 140 kg Item Dimensions (DxWxH): 40.6D x 43.2W x 88.9H Centimeters
	Computer office Table	Computer Table with tray for keyboard 900 mm x 500 mm x 750 mm
	Conference table (Room size 18.2 x 6.2 m)	Conference table (Room size 18.2 x 6.2 m)
	Executive chair	<u>Executive Revolving Chair</u> (High Back) with full padded arms with wheels and adjustable height
	Executive Office Desk	<u>Executive Office Desk</u> 1200 mm x 600 mm x 750 mm with three drawers on one side. Shape Rectangular

Sl. No	Items	Specifications
	Large Executive desk	Large Executive Desk 1500 mm x 750 mm x 750 mm with 3 drawer pedestal 404 mm x 450 mm x 675 mm with side extension. 900 mm x 450 mm x 650 mm
	Library Table with laminated top	Library Table with laminated top Item Dimensions 120 x 240 x 75 Centimeters
	Office Almirah Large	Office Almirah Large Big steel Almirah with four shelves making five compartments Size: 1981 mm x 914 mm x 483 mm (With Lockers)
	Office Chair with arm Rest	Office Chair with arm Rest Features: Steel Frame and Cushioned seat Back, Chair Without Wheels Product Dimensions 50.8D x 55.9W x 86.4H Centimeters
	Office desk with drawers Type 1	Office desk with drawers Type 1 Medium steel table with sun mica top with three drawers on one side and a cupboard on the other side Product Dimensions: 1350 mm x 760 mm x 760 mm Shape: Rectangular
	Office desk with drawers type 2	Office desk with drawers Small Steel table with Sun Mica top with three drawers on one side only. Size: 1200 mm x 600 mm x 760 mm
	Office Mid Back revolving Chairs	Office Mid Back revolving Chairs Item Dimensions (DxWxH): 53D x 53W x 109H Centimeters
	Office Sofa Set	Office Sofa Set Includes a 3 Seater Sofa (171 x 85.1 x 81.8 cms) and 2 Single Seater Sofas (80 x 85.1 x 81.8 cms) Product material: Upholstery complete with Linen/Acrylic or equivalent

FORM OF QUOTATION (Goods)

_____ (Date)

To: _____ [Purchaser's Name]
_____ [Purchaser's Address]

We offer to execute the _____ [name and number of Contract] in accordance with the **Contract Terms and Conditions** and the priced **Supply and Delivery Schedule** accompanying this Quotation for the Contract Price of _____ [amount in words and numbers] (_____) [name of currency]. We propose to complete the delivery of Goods described in the Contract within the Delivery Time indicated in the priced **Supply and Delivery Schedule**.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the **Request for Quotation** document and the **Contract Terms and Conditions**, respectively.

We: (a) are a national of an ADB member country; (b) have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation; (c) are not owned by the Purchaser; (d) are not currently sanctioned or temporarily suspended by the Asian Development Bank; and (e) to the best of our knowledge, is not prohibited from being contracted in compliance with a decision of the United Nations Security Council.

Name of Supplier: _____
Authorized Signature : _____
Name of Signatory : _____
Title of Signatory : _____
Address : _____
Telephone Number : _____
Fax Number, if any : _____
Email address (optional): _____

ACCEPTANCE

The Purchaser accepts the Supplier's offer to supply and deliver the goods. Attached is the Contract with accepted Contract price for Supplier's signature to be submitted to the Purchaser within 10 days from receipt.

Name of Purchaser : _____
Authorized Signature : _____
Name of Signatory : _____
Title of Signatory : _____
Date : _____

CONTRACT

Name of Country:

Project Name:

Name of Contract: _____

Contract Number: _____

This Contract is entered into on __[date]__ day of __[month]__, [year], between __[name of Purchaser]__ (hereinafter called "the Purchaser") on the one part, and __[name of Supplier]__ (hereinafter called "the Supplier") on the other part.

Whereas the Purchaser has requested for quotation for _____ [description of goods] to be supplied by Supplier in accordance with the **Contract**, and has accepted the Quotation by the Supplier in the amount of __ [amount in words] __ [amount in figures] hereinafter called "the Contract Price".

The Purchaser and the Supplier agree as follows:

1. The following documents shall be deemed to form and be read and construed as part of this Contract, viz:
 - a) **Form of Quotation, with Supply and Delivery Schedule;**
 - b) **Contract Terms and Conditions;** and
 - c) **Technical Specifications**
2. Taking into account payments to be made by the Purchaser to the Supplier as provided herein, the Supplier hereby enters into this **Contract** with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of this **Contract** and its **Terms and Conditions**.
3. The Purchaser agrees to pay the Supplier, in consideration of the supply and delivery of the goods and the remedying of defects therein, the **Contract Price** as indicated and accepted in the **Form of Quotation**, under payment terms stipulated in the **Contract Terms and Conditions**.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of _____ [country of Purchaser] on the date indicated above.

Signature and seal of the Purchaser:
For and on behalf of

Signature and seal of the Supplier:
For and on behalf of

Name of Authorized Representative

Name of Authorized Representative

Official Witness:

Official Witness:

CONTRACT TERMS AND CONDITIONS

Project Name: _____ Purchaser: _____
Package No. _____

1. Definitions

- (a) "Contract" means the agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendixes, and all documents incorporated by reference therein.
- (b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- (c) "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) "Delivery" means the transfer of the Goods from the Supplier to the Purchaser in accordance with the terms and conditions set forth in the Contract.
- (e) "Completion" means the fulfilment of the delivery and any related service by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (g) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (h) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Supplier.
- (i) "ADB" is the Asian Development Bank.

2. Applicable Law

2.1 The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

3. Language

3.1 All communications and documents related to the Contract shall be in English.

4. Assignment

4.1 Any assignment of this Contract or of any rights hereunder, in whole or in part without the prior written consent of the Purchaser shall be void.

5. Fraud and Corruption

5.1 This Contract shall be covered by the provisions of ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015, as amended from time to time) that requires Borrowers (including beneficiaries of ADB-financed activity), as well as Suppliers and Contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such contracts.

6. Fixed Contract Price

6.1 The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during contract performance.

7. Delivery Schedule

7.1 The delivery should be completed as per schedule indicated in the **Supply and Delivery Schedule** but not exceeding 30 days from the date of signing of contract.

8. Required Technical Specifications (with attachments as necessary)

- (a) General Description
- (b) Specific details and technical standards

Supplier confirms compliance with above specifications.

9. Delivery and Documents

9.1 Upon delivery, the Supplier shall provide the following documents to the Purchaser:

- (a) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
- (b) manufacturer's or supplier's warranty certificate;

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.

10. Taxes and Duties

10.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

11. Payment

11.1 Payment of the contract price shall be made in the following manner:

- (a) 100% within 60 days from receipt by the Purchaser of the delivered goods on site in accordance with the contract including the required documents.

12. Warranty

12.1 Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser.

13. Defects

13.1 All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the Supplier within the warranty period are:

Facility _____

Address _____

14. Resolution of Disputes

14.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of an unresolved dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of India.

15. Failure to Perform

15.1 The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, despite a 14-day notice given by the Purchaser, without incurring any liability to the Supplier.

16. Force Majeure

16.1 The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- (a) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- (b) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

17. Termination Due to Integrity Violation

17.1 The Purchaser may terminate this Contract, in whole or in part, if the Supplier, in the judgment of the Purchaser has engaged in integrity violations in accordance with Clause 5 [Fraud and Corruption], in competing for or in executing this Contract.

18. Accounts and Records

18.1 The Supplier shall keep accurate and systematic accounts and records in respect of the delivered goods in such form and detail as are customary in the industry, for a period of no less than 3 years after the expiration or termination of this Contract.

19. Suspension of ADB Loan or Credit

19.1 In the event that ADB suspends the Loan or Credit to the Purchaser, from which part of the payments to the Supplier are being made,

- (a) the Purchaser is obligated to notify the Supplier, with copy to the Purchaser's representative, of such suspension within 7 days of having received ADB's suspension notice.
- (b) if the Supplier has not received sums due it within the 60 days for payment provided for in Clause 11 [Payments], the Supplier may immediately issue a 14-day termination notice.